



## Facility

**Name:** *Kidz Quest Academy* **License Number:** *167014*  
**Address:** *1190 Foster, Las Cruces, NM 88001*  
**Phone:** *5753738541* **Fax:**  **E-mail:** *KidzQuestLC@yahoo.com*

## License Information

**Type:** *2 Star + Child Care Center* **Status:** *Licensed* **Issue Date:** *09/01/2017* **Expiration Date:** *06/01/2018*

## Capacity

**Over Age 2:** *36* **Under Age 2:** *6* **Night Care:** *0* **Playground:** *33*  
**Square Footage:** *0*

## Census

**Over 2:** *12* **Under 2:** *4*

## Classrooms

**Number of Classrooms:** *4*

## Days and Hours of Operation

<b>Monday</b> <i>6:30 AM - 6:00 PM</i>	<b>Tuesday</b> <i>6:30 AM - 6:00 PM</i>	<b>Wednesday</b> <i>6:30 AM - 6:00 PM</i>	<b>Thursday</b> <i>6:30 AM - 6:00 PM</i>	<b>Friday</b> <i>6:30 AM - 6:00 PM</i>
<b>Saturday</b> <i>Closed</i>	<b>Sunday</b> <i>Closed</i>			

## Inspection

**Date:** *04/20/2018* **Time In:** *3:08 PM* **Time Out:** *5:05 PM* **Purpose:** *Annual*

## Licensure

8.16.2.11 A Types of Licenses	<i>Compliance</i>
8.16.2.11 B Renewal of License	<i>Compliance</i>
8.16.2.11 D Non-transferable Restrictions of License	<i>Compliance</i>
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	<i>Compliance</i>
8.16.2.17 E, F Surveys for Child Care Facilities	<i>Compliance</i>
8.16.2.18 D Complaints	<i>Compliance</i>
8.16.2.21 A Licensing Requirements	<i>Compliance</i>

**Licensure (continued)****8.16.2.21 B Capacity of Centers****Non-compliance**

*The center failed to post the maximum capacity of the playground on the doors to the playground.*

*Corrective Action Plan*

*The center will post the maximum capacity of the playground on the doors to the playground.*

Date to be Completed: 05/23/2018

**8.16.2.21 C Incident Reporting Requirements****Compliance****Administrative Requirements****8.16.2.22 A Administrative Records****Non-compliance**

*The center failed to display in a prominent place that is readily visible to parents, staff and visitors the dated weekly menus for meals and snacks. Menus posted did were not of the current week/date.*

*Corrective Action Plan*

*The center will post the missing item. Current menus will be posted*

Date to be Completed: 05/20/2018

**8.16.2.22 B Mission, Philosophy and Curriculum Statement****Not Inspected****8.16.2.22 C Policy and Procedures****Compliance****8.16.2.22 D Family Handbook****Not Inspected****8.16.2.22 E Children's Records****Compliance****8.16.2.22 F Personnel Records****Non-compliance**

*From the review of staff records, it was determined that 1 out of 9 staff records does/do not include signed acknowledgement that the personnel handbook had been read and understood. See Staff Records 8.16.2.22 form for staff who need to complete the acknowledgement.*

*Corrective Action Plan*

*The center will have staff complete the required acknowledgement and will retain on file.*

Date to be Completed: 05/20/2018

**8.16.2.22 G Personnel Handbook****Not Inspected****Personnel & Staffing****8.16.2.23 A Personnel and Staffing Requirements****Compliance**

**Personnel & Staffing (continued)****8.16.2.23 B Staff Qualifications and Training****Non-compliance**

*From the review of staff records, it was determined that 2 out of 9 staff does/do not have documentation of the 45-hour entry level course or an approved equivalent prior to or within six months of employment.*

*Corrective Action Plan*

*Training will be completed for staff as required and documentation retained on file. One of the employees is currently enrolled in a course that will substitute the 45 hour.*

*Date to be Completed: 05/20/2018*

*It was observed that 1 out of 3 infant and toddler care givers failed to complete at least four hours of training in infant and toddler care annually or within six months of starting work.*

*Corrective Action Plan*

*Training in infant and toddler care will be obtained for care givers as required ; training will be documented and retained on file.*

*Date to be Completed: 05/20/2018*

*Educators did not complete the following training within 3-months: Health and Safety Training-2 out of 9 reviewed.*

*Corrective Action Plan*

*All educators, regardless of the number of hours per week, will complete the above listed training. The following staff members need to complete the required training:*

*Date to be Completed: 05/20/2018*

**8.16.2.23 C Staff/Child Ratios and Group Sizes****Compliance****Services & Care of Children****8.16.2.24 A Guidance****Compliance****8.16.2.24 B Naps or Rest Period****Non-compliance**

*The required spacing of 30 inches is not provided between cribs in the Infant - (6 wk. - 12 mo.) classroom(s) to permit easy access to each child.*

*Corrective Action Plan*

*Staff will be instructed to space cribs, cots or mats at least 30 inches apart. CORRECTED ON SITE.*

*Date to be Completed: 05/20/2018*

## Services & Care of Children *(continued)*

8.16.2.24 C Additional Requirements for Infants and Toddlers	Compliance
8.16.2.24 D Diapering and Toileting	Compliance
8.16.2.24 E Additional Requirements for Children with Special Needs	Not Inspected
8.16.2.24 F Additional Requirements for Night Care	N/A
8.16.2.24 G Physical Environment	Compliance
8.16.2.24 H Social-Emotional Responsive Environment	Compliance
8.16.2.24 I Equipment and Program	Compliance
8.16.2.24 J Outdoor Play Areas	Compliance
8.16.2.24 K Swimming, Wadding and Water	N/A
8.16.2.24 L Field Trips	Not Inspected

## Food Service

8.16.2.25 B Meals and Snacks	Compliance
8.16.2.25 C Menus	Compliance
8.16.2.25 D Kitchens	<b>Non-compliance</b>

*The bottles of infant formula or breast milk brought from home for children in the Infant - (6 wk. - 12 mo.) class room(s) are not labeled.*

### *Corrective Action Plan*

*A staff will be assigned responsibility for ensuring all foods and bottles brought from the child's home are labeled and , if necessary, refrigerated.*

Date to be Completed: 05/20/2018

8.16.2.25 E Meal Times	Compliance
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## Health & Safety Requirements

8.16.2.26 A Hygiene	<b>Non-compliance</b>
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*The staff in the Infant - (6 wk. - 12 mo.) class room(s) failed to wash their hands with soap and warm running water before serving food.*

### *Corrective Action Plan*

*Instruction in required hand washing will be provided to staff and children.*

Date to be Completed: 05/20/2018

8.16.2.26 B First Aid Requirements	Compliance
8.16.2.26 C Medication	N/A
8.16.2.27 A-D Illness Requirements for Centers	Compliance

**Health & Safety Requirements (*continued*)****8.16.2.28 A-H Transportation Requirements for Centers***Not Inspected***Buildings, Grounds & Safety****8.16.2.29 A Housekeeping*****Non-compliance***

*The floors in the toddler hallway bathroom and the two's room bathroom has a heavy accumulation of grime around the toilet and dried soap piled where it has constantly dripped.*

*Corrective Action Plan*

*A routine will be established to assess all areas of the premises for cleanliness, safety and potential hazards.*

*Date to be Completed: 05/20/2018*

*The premises in the infant room are not clean as evidenced by a child was permitted to eat/carry a snack food while sitting and playing in the general centers/play area .*

*Corrective Action Plan*

*Cleaning will be completed and a schedule for routine cleaning will be established.*

*Date to be Completed: 05/20/2018*

*The Premises are not in good repair as evidenced by a broken wooden slat was located near the pathway of the playground area.*

*Corrective Action Plan*

*Repairs will be completed and a system for routine inspection of the center and premises will be established.*  
**CORRECTED ON SITE.**

*Date to be Completed: 05/20/2018*

*The toys and the door leading to the outside in the two's room has a heavy accumulation of grime.*

*Corrective Action Plan*

*A routine will be established to assess all areas of the premises for cleanliness, safety and potential hazards.*

*Date to be Completed: 05/20/2018*

**8.16.2.29 B Pest Control***Compliance***8.16.2.29 C Mechanical Systems***Compliance***8.16.2.29 D Water and Waste***Compliance***8.16.2.29 E Lighting, Lighting Fixtures and Electrical***Compliance*

**Buildings, Grounds & Safety (continued)****8.16.2.29 F Exits and Windows**

Compliance

**8.16.2.29 G Toilet and Bathing Facilities****Non-compliance**

*The toilet room for Combination Class toddler/preschool room(s) is missing toilet paper.*

*Corrective Action Plan*

*The toilet room will be restocked and a routine established to monitor all toilet rooms for adequate supplies.  
CORRECTED ON SITE.*

Date to be Completed: 04/20/2018

**8.16.2.29 H Safety Compliance****Non-compliance**

*The center failed to conduct an emergency preparedness practice drills for at least once a quarter.*

*Corrective Action Plan*

*A center will conduct emergency preparedness practice drills at least quarterly beginning January of each calendar year.*

Date to be Completed: 05/20/2018

**8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances**

Compliance

**8.16.2.29 J Pets**

N/A

**Additional Comments**

*Owner/Director was advised to label more items in the infant and after-school rooms. Transportation was not inspected at this visit but will be inspected during the semi-annual inspection.*

**Signatures**

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.

*Crystal Patton*  
5:05p

Surveyor: Crystal Patton

*Signature  
on File*

Facility Representative: Teresa Cardenas

